

**Registry Express Inc.**  
Tel: (403) 282-3820  
Fax: (403) 282-1223  
Email: reiregistry@shaw.ca

## **Driver Abstract / Confirmation Letter**

When an individual is temporarily or permanently out of the province, or unable to physically request a driver's abstract/confirmation letter, and do not have an individual who is personally known to the driver to act on the driver's behalf, the driver can provide the following:

- a) Original, notarized, and completed "Notarized Request for Personal Driving and Motor Vehicle Information"

The "Notarized Request for Personal Driving and Motor Vehicle Information" form is available at the following website:

<http://www.servicealberta.gov.ab.ca/pdf/mv/NotarizedRequestForPersonalInformationREG3392.pdf>

- b) Original notarized copy of acceptable identification, which:
  - a. Must contain photo, legal name, and date of birth
  - b. Must be within one month from the date the documents were notarized
- c) Provide a certified cheque or money order of \$24.45, made to the order of Registry Express Inc. \*
- d) Supply a return envelope \*\*, which must:
  - a. Be a registered mail or courier envelope
  - b. Be pre-addressed
  - c. Have prepaid postage or courier fees

\* Credit card processing will incur an extra \$1.50 and any related long distance call charges.

\*\* Additional charges will apply if no return envelope is provided.

The above documents must be submitted to us by mail, registered mail, or courier. Faxed copies are NOT acceptable.

*\*\*Note: Please ensure that all documentation is complete, accurate, and legible\*\**